



Healthy Start CAREWare Database Updates

Release Date: February 2, 2023

Thank you for your interest in or use of the Healthy Start CAREWare database. The Healthy Start TA & Support Center (TASC) produces this newsletter to provide you with periodic updates and resources related to CAREWare.

Newsletter Snapshot

- **CAREWare Server Upgrades** from Sept through January
- **Features Highlights**
 - Radio Buttons – NEW
 - Control Rules (Branching Logic) – NEW
- **Available and Upcoming Resources**
 - HSMED-II Report (Updated) Now Available
 - CAREWare Demo Video - NEW
 - CAREWare FAQ on EPIC
 - CAREWare Community Engagement in Peerboard

CAREWare Server Upgrades

September 9, 2022

System updates to Radio Buttons and Branching Logic

September 30, 2022

Fixed bugs to replace data collection/report response options removed during the previous upgrade

October 25, 2022

Fixed bugs to address validation error received before generating HSMED-II Report csv files affected by previous upgrade

✱✱ Features Highlights ✱✱

Radio Buttons — **NEW:**

CAREWare administrators have transformed dropdown boxes into radio buttons. This allows the user to see all the options before making a selection without needing to press a dropdown box arrow to reveal them.

Here is a comparison of the dropdown before and the radio buttons now.

Dropdown Appearance Before

[GENERAL INFORMATION to be completed by staff before uploading data for this participant:]

G1. * PARTICIPANT TYPE:

Primary Participant



Click here to select from 3 choices.

0. Enrolled woman (primary person receiving support is/identifies as a female)

G2. * T
[Staff:

1. Enrolled man (primary person receiving support is/identifies as a male)

2. Other adult with primary custody of enrolled child

Radio Buttons Now

[GENERAL INFORMATION to be completed by staff before uploading data for this participant:]

G1. * PARTICIPANT TYPE:

Primary Participant

☐

0. Enrolled woman (primary person receiving support is/identifies as a female)

☐

1. Enrolled man (primary person receiving support is/identifies as a male)

☐

2. Other adult with primary custody of enrolled child

If other adult with primary custody of child, specify:

Control Rules (Branching Logic) — *NEW*:

CAREWare administrators have set up control rules (also known as branching logic) on forms to hide, disable, or provide the user with a warning with or without allowing the form to be saved. The custom rules are set based on conditions of the field (e.g., field is blank, field is not blank) or numeric/date operations within the application (e.g., greater than [meaning “after”], less than [meaning “before”]). Please note, a control rule can only affect the open form. So, for example, you cannot set a rule dictating that, if a field is completed in a background form, a field in a prenatal form becomes available.

Approximately 100 control rules were applied to the three most used forms: Background, Prenatal, and Parent/Child. Most of these rules are within the Background Form. In general, these rules hide fields on the form that are irrelevant unless specific selections are made (e.g., client is a woman rather than a man) or show other text fields when “other” selections are made.

Below is a comparison of a background form, completed with and without control rules:

Ex. 1 Before Control Rules Applied

9. * What kind of health insurance do you have now?

[Select all that apply.]

- ☐ a. Private health insurance from my job or the job of my spouse or partner
- ☐ b. Private health insurance form my parents
- ☐ c. Private health insurance from the state Health Insurance Marketplace or HealthCare.gov
- ☐ d. Medicaid (Title XIX) required: state Medicaid name:
- ☐ e. CHIP (Title XXI)
- ☐ f. Subsidized Affordable Care Act plan
- ☐ g. TRICARE or other military health care
- ☐ h. Indian Health Service or tribal [also check 'I do not have health insurance now' below if the participant has no other insurance]
- ☐ i. Other health insurance, please tell us:
- ☐ j. I do not have health insurance now
- ☐ k. Don't know
- ☐ l. Declined to answer

[Staff Note: If the participant uses Indian Health Service, please indicate above. We understand that Indian Health Service (IHS) does not constitute insurance. If a participant uses IHS, please check both the IHS and the 'I do not have health insurance now' boxes, if the participant does not have other insurance. This will enable HS to track IHS as a separate item in addition to being counted as not having health insurance.]

In this example, the "other" boxes show.

After Control Rules Applied

9. * What kind of health insurance do you have now?

[Select all that apply.]


- ☐ a. Private health insurance from my job or the job of my spouse or partner
- ☐ b. Private health insurance form my parents
- ☐ c. Private health insurance from the state Health Insurance Marketplace or HealthCare.gov
- ☐ d. Medicaid (Title XIX) required: state Medicaid name:
- ☐ e. CHIP (Title XXI)
- ☐ f. Subsidized Affordable Care Act plan
- ☐ g. TRICARE or other military health care
- ☐ h. Indian Health Service or tribal [also check 'I do not have health insurance now' below if the participant has no other insurance]
- ☐ i. Other health insurance, please tell us:
- ☐ j. I do not have health insurance now
- ☐ k. Don't know
- ☐ l. Declined to answer

[Staff Note: If the participant uses Indian Health Service, please indicate above. We understand that Indian Health Service (IHS) does not constitute insurance. If a participant uses IHS, please check both the IHS and the 'I do not have health insurance now' boxes, if the participant does not have other insurance. This will enable HS to track IHS as a separate item in addition to being counted as not having health insurance.]

Here, the "other" boxes are hidden unless the box is checked.

Ex. 2 Before Control Rules Applied

27. ** Are you pregnant now?
[Select one. If yes, participant will need to complete the mandatory Prenatal Form.]



Healthy Start Mandatory Background Information Form
Dec 2020 | OMB Control No. 0915-0338, Expiration Date 02/28/2023

28. ** Have you ever had any of the following?
[Select all that apply.]

☐ Live birth, Number

☐ Ectopic or tubal pregnancy,

☐ Miscarriage (pregnancy ended spontaneously before 20 weeks),

☐ Stillbirth or fetal death (pregnancy ended at 20 weeks or more),

☐ Termination of pregnancy,

☐ None of the above (no prior pregnancies)

☐ Don't know

☐ Declined to answer

[Staff: Note the following directions based on response to Question 28:

If participant has had no live births (Question 28), this form is complete.

If the participant is currently pregnant, complete the Prenatal Form.

If participant has had a live birth (Question 28), continue on to the next section.]

Previous Births

In this example, the remainder of the page displays regardless of the participant's gender and the number boxes display regardless of selections.

After Control Rules Applied

Next, I'd like to ask you some questions about your pregnancy and childbirth history.

27. ** Are you pregnant now?
[Select one. If yes, participant will need to complete the mandatory Prenatal Form.]

Healthy Start Mandatory Background Information Form
Dec 2020 | OMB Control No. 0915-0338, Expiration Date 02/28/2023

Here, the sections are hidden unless the user selects conditions that make those hidden fields necessary for data entry.

Available and Upcoming Resources

Keep an eye out for training videos and FAQ! The TASC is working diligently to produce these resources to support Healthy Start projects' usage of CAREWare. Topics include:

- HSMED-II Report ([Updated Version](#)) **AVAILABLE NOW**
- CAREWare [Demo Video](#) **AVAILABLE NOW**
- CAREWare FAQ for EPIC **COMING SOON!**
- CAREWare Community Engagement Space in PeerBoard **COMING SOON!**

If there are any other topics for user guides and/or training videos that you would like developed, please send your feedback to careware@nichq.org.

CAREWare Support

The CAREWare Support team at TASC is available to assist Healthy Start projects in learning about and adopting CAREWare. This includes (but is not limited to) providing personalized demonstrations and trainings. Additionally, CAREWare Support can assist Healthy Start projects in customizing CAREWare by adding custom fields, forms, and reports.



To request assistance from CAREWare Support, please email careware@nichq.org.

***Questions, feedback, or suggestions related to this newsletter or CAREWare?
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