

HSMED-II Fact Sheet

What is the HSMED-II?

The Health Resources and Services Administration (HRSA) first released the Healthy Start Monitoring and Evaluation Data System (HSMED) in 2017 to collect and store client-level data captured by the Healthy Start Screening Tools. The Healthy Start Screening Tools expired in January 2020 and HRSA replaced them with new Healthy Start Data Collection Forms on May 15, 2020. The HSMED-II is the second iteration of this data system, built to accommodate the new HS Data Collection Forms. All Healthy Start grantees are required to collect client-level data using the HS Data Collection Forms, and report their collected data monthly into the HSMED-II.

Grantees will have access to HSMED-II starting November 19, 2020.

How do Healthy Start grantees access the HSMED-II?

The HSMED-II is now integrated with HRSA's Electronic Handbooks (EHBs). To submit monthly client-level data files, existing users may login to the EHBs using their current credentials and access their organization's pending monthly submissions from the "Tasks" tab. Grantee staff who do not have existing credentials but will be responsible for submitting monthly HSMED-II data may register for an account on the EHBs login page. After registering, the grantee Project Director must assign access privileges to the staff member in order for that individual to submit data. Instructions on how to grant access privileges are detailed in the **HSMED-II User Manual available on the [Healthy Start EPIC website](#)**. After receiving access privileges, the staff member will be able to view the pending monthly submissions from the EHBs "Tasks" tab.

Grantees may also provide access privileges to data system vendors who will submit monthly client-level data on their behalf. A vendor staff member will follow the same EHBs registration process as a grantee. The grantee Project Director must assign access privileges to the vendor staff member in order for that individual to access the grantee's pending monthly submissions from the "Tasks" tab. The EHBs does allow a vendor to be associated with multiple organizations and to submit data for those institutions.

Will Healthy Start grantees receive training on the HSMED-II?

Two trainings are scheduled to introduce grantees to the HSMED-II. The first training occurred on Monday, November 16, 2020 from 2-3:30 pm EST. The second training will occur on Friday, November 20, 2020 from 2-3:30 pm EST. Both training sessions will include the same content. Recordings of the training sessions will be available on the [HS EPIC website](#) for later viewing.

[Click here to access the 11/16/2020 training recording.](#)

[Click here attend the 11/20/2020 training.](#)

What is the due date for the first submission of monthly client-level data?

When the HSMED-II is fully operational on November 19, grantees will be able to access their organization's first pending monthly submission due December 15, 2020. Client-level data will be due on the 15th of each month thereafter.

To submit data, users must navigate to their EHBs "Tasks" tab. In the "Tasks" tab, a pending submission will be available with a due date of December 15, 2020 (identified by an "HSMED" tracking number). Clicking "Edit" will open the HSMED-II Upload Page. From this page, grantees will upload an XML/CSV client-level data file for each HS Data Collection Form. Detailed instructions on uploading files are available in the HSMED-II User Manual. XML/CSV schemas, templates, and implementation guides for the three HS Data Collection Forms are available on the [HS EPIC website](#) to assist grantees in generating HSMED-II compliant data files.

What data is expected to be included in the first submission?

For the first submission into the HSMED-II due December 15th, 2020, grantees should submit data from the "latest versions" of the data collection forms for each participant screened in 2020. This means that only the most recently completed/updated versions of a participant's data collection forms are to be uploaded in the December 2020 submission. Note: Grantees should retain earlier completed versions of data collection forms for their records and to support the ongoing case management/care coordination of program participants.

Required December Reporting by Participant Type:

- Women who were pregnant in 2020
 - Upload the most recently completed/updated version of the prenatal form
 - Upload the most recently completed/updated version of the background form
- Non-pregnant women, men, and "other adults"
 - Upload the most recently completed/updated version of the background form
- Children
 - Upload the most recently completed/updated version of the parent/child form

After December, grantees are expected to submit data collection forms as they are completed and/or updated each month. Client-level data is due on the 15th of each month; each monthly submission must include XML/CSV data files containing information collected in the month prior to reporting. For example, a submission due in April will contain data collected in March.

The HSMED-II accepts both XML and CSV file types; no conversion is required.

Can Healthy Start grantees download their submitted data from the HSMED-II?

Yes, grantees can download all data files they have submitted to the HSMED-II. Details on downloading submitted files are available in the HSMED-II User Manual.

Who do I contact with questions about the HSMED-II or if I need help with my monthly submissions?

If you have questions specific to the HSMED-II or are in need of technical assistance, please email the HealthyStartData@hrsa.gov mailbox with the subject line, "**Technical Support Request for HSMED-II,**" and a member of the HSMED-II technical support team will follow-up with your inquiry.

For issues regarding the EHBs, such as trouble logging-in, please contact the EHBs helpline at 877-Go4-HRSA/877-464-4772.