

Guidelines for Submitting Re-Screening and Update Screening to HSMED

1. Grantees and vendors need to map each question in the Update Screening Questions to the existing screening tool elements in their own system and HSMED. There is no separate schema or separate upload for rescreening/update screening. When an update occurs (through re-screening or update screening) to an existing client, its record in the XML should include the updated elements, as well as unchanged elements for the updated tool (in other words, submitting an updated and complete record for the client).
2. **Questions used in multiple tools.** In the Update Screening Questions, although most questions pertain to a specific tool, the first 5 sets of questions are shared among tools. In addition to mapping these elements, we recommend grantees and vendors make updates in all applicable screening tools. If a woman only qualifies for one screening tool at the time of re-screening/update screening, then that is the tool to include the updates. In some cases, when a woman qualifies for more than one screening tools (e.g. prenatal and interconception) and the updates are applicable to more than one tools, we recommend grantees and vendors to update and submit all tools.
3. **Updates to child tables in tools 5 and 6.** Children do not have unique identifiers in HSMED, instead, they are linked to their mother. To correctly link updates to children, grantees will need to include ALL children of a client in the original sequence when there is update to ANY children of that client. If a new child is added to an existing client's postpartum/parenting record, grantees and vendors should also submit all children in the correct sequence as specified in the screening tools.
4. **Date of administration.** When there is a rescreening update, the AdminDate should change to the date when rescreening is completed, as the data will be overwritten by the rescreening upload.
5. **Reporting month.** Grantees should choose the current reporting month and year in which the re-screening/update screening occurs, when submitting XMLs containing re-screening updates. This will allow grantees to include re-screened clients and clients that are screened for the first time in the same XML.
6. If update-screening occurs within the same month as initial screening, grantees may choose to submit the latest records in one upload to HSMED. If grantees submit the initial screening and update screening in different uploads, please ensure that the latest upload has complete and updated records for all the clients.

References:

The definition of re-screening and update screening is available on EPIC center:

<http://healthystartepic.org/wp-content/uploads/2016/07/ScreeningTerminologyClarificationDocument.pdf>

The Update Screening Questions is available on EPIC center: <http://healthystartepic.org/healthy-start-implementation/screening-tools/>